



# MISSOURI SCHOOL NUTRITION ASSOCIATION

## Form for 3 % Increase in Participation Award – **Lunch**

Example:

Month	Average Daily Attendance	Average Daily Participation	Percent Served/Month
September	375	259	67%
October	368	253	69%
November	377	240	64%
December	380	260	68%
January	381	270	71%
February	380	280	74%
March	360	280	78%
April	340	230	68%

Formula:

- Average Daily Participation divided by Average Daily Attendance equals % per month.
- Round to nearest whole %.
- Total monthly percentages divided by 8 months equals % for the year.
- September % subtracted from yearly average % equals % increase for the year.

Total Percent = 559%

Example:  $559\% \div 8 = 70\%$   
 $70\% - 67\% + 3\%$  increase

This certificate is figured on average daily attendance, not enrollment. It should be completed by the Cafeteria Manager and approved by their supervisor and signed by both.

This form must reach MSNA Membership Chair by May 21 to qualify for the 3% certificate. Please submit one form per school.

Month	Average Daily Attendance	Average Daily Participation	Percent Served/Month
September			
October			
November			
December			
January			
February			
March			
April			

To figure your % of increase:

Total Percent \_\_\_\_\_ %  
 ~ 8 months = \_\_\_\_\_ %  
 Average for the year.

Yearly Average \_\_\_\_\_ %  
 Minus September \_\_\_\_\_ %  
 \_\_\_\_\_ % increase.

Total Percent = \_\_\_\_\_ %  
 Our School's Increase \_\_\_\_\_ %

The above figures are for the school year September \_\_\_\_\_  
 Through April \_\_\_\_\_ at: \_\_\_\_\_  
 School District: \_\_\_\_\_  
 School: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City/State/Zip \_\_\_\_\_

\_\_\_\_\_  
 Cafeteria Manager  
 \_\_\_\_\_  
 Supervisor or Superintendent

Mail to: Linda Webster, MSNA Membership Chair, St. James R-I, 122 E Scioto St., St. James, MO 65559 or scan and email to: [msna@mosba.org](mailto:msna@mosba.org)